

General Assembly of Partners

Towards Habitat III

Input template and guidelines

PREAMBLE

The aim of this process is for the General Assembly of Partners to draft *The City We Need 2.0* (working title), to be submitted for consideration in the zero draft of the New Urban Agenda.

The input document shall build on, sharpen and improve the adopted robust work of the World Urban Campaign document *The City We Need*.

Input meetings are to have free rein over their discussions but shall follow the template and guidelines (see below) in order for material to be considered for input in *The City We Need 2.0*.

All input into the development of *The City We Need 2.0* will follow the same process to allow for equitable consideration of all (e.g. including the report from Caserta), given deadlines leading up to Habitat III. In order to be considered for *The City We Need 2.0*, input must be submitted through Partner Constituent Groups or events such as the Urban Thinkers Campus, and Regional/ National Meetings.

GUIDELINES

The input document is to be a maximum of 1500 words based on the template.

As much as possible, inputs shall build on and refer to *The City We Need* without repeating points already documented. Each submission should be able to serve as a standalone document.

The final draft document needs to be completed by early March 2016 including review by partners. Changes to principles will therefore need to be resolved by the proposed GAP meeting in Sept or Oct 2015.

The document will be drafted by the Executive Committee (or nominated group) through regular review of new inputs and will be presented in a series of iterations. Final decisions and any points of contention will ultimately be resolved by the GAP Executive Committee.

TEMPLATE

1. **Introduction** (200 words)

Describe the meeting's context and process

2. **Partners/participants** (200 words)

- *Number of participants at meeting*
- *Constituent groups represented*
- *Key stakeholders present*

3. **Key outcomes** (300 words)

Describe the main outcomes of the discussions

4. **Key recommendations** (500 words)

Highlight actionable and concrete recommendations including how and why the changes or additions are being recommended (e.g. strategic feasibility) and links to case studies.

5. **Key actors** (200 words)

Explain the proposed actions and identify the key actors implicated

6. **Matrix of linkages** (matrix +100 words)

Explain the linkages between new recommendations and existing principles. Clearly identify the proposals and impact on specific principles diagrammatically and in text.

7. **Outstanding issues** (50-100 words)

Outline any other issues or questions that remain and propose options on how to consider them – e.g. through ongoing research

Annexes

A. *Links and references*

B. *Listing and brief explanation of any urban solutions discussed*

C. *Complete list of participants*